



We build strong kids, strong families, strong communities.

McGaw YMCA In Evanston Camp Echo Job Description

TITLE: **Experiential Learning Coordinator**
REPORTS TO: Teen Camp Director
SUPERVISES: Staff working on the Ropes and Challenge Courses

SPECIFIC DUTIES

- Works with the Teen Camp Director to see that all high ropes elements are certified for the season.
- Works with the Property Manager to prepare and repair all low ropes and team challenge elements for the season.
- Works with the Teen Camp Director and Property Manager to create and implement new elements.
- Consults with the Health Officer regarding any restrictions listed on camper or staff Health Forms.
- Adheres to all standardized commands and procedures for safe and proper use of all high challenge elements.
- Ensures that all program equipment is in safe and working order prior to each use.
- Regularly inspects challenge courses and equipment, and maintains written records of inspections and repairs.
- Facilitates LIT, CIT, Rangers, Teen xTreme, Voyager, Explorers, and Trip groups on the high challenge courses.
- Facilitates Main Camp groups on the Team Elements and/or Low Ropes courses as scheduled.
- Seeks appropriate ways to incorporate Experiential Learning into all aspects of the Camp Echo program.
- Assists the Program Coordinator in outfitting groups for on-camp overnights.
- With the LIT and CIT Directors, trains CITs in team-building philosophy and practice.
- Actively participates in the Teen Camp and Main Camp programs as time permits
- Reports maintenance needs to the Property Manager
- Submits a final program and equipment report with suggestions for the future

ADDITIONAL DUTIES

- Maintains the cleanliness of the living space to which he or she is assigned.
- Shares responsibility for central night duty, supervision of JC nights out, and subbing for SCs on nights out.
- Serves as a mentor to younger staff in general; specific assignments may also be made by your supervisors.
- Models, teaches, and upholds the Camp Echo Code of Conduct and protects the well-being of all campers.
- Cares for and maintains equipment, supplies and property of camp
- Shares responsibility of staffing layovers with other staff members
- Maintains positive relationships with campers, parents and other staff
- Encourages physical, emotional and spiritual growth and positive character development in all campers
- Works to increase his or her own cultural competence and helps to create an environment that values diversity
- Prepared to do anything else deemed necessary by the Camp Director.

QUALIFICATIONS

- Age 21 or older
- Certified in CPR and First Aid
- Two summers of experience facilitating groups on High Ropes and Team Elements courses
- Working knowledge of experiential leaning methods (Learning Zones, Challenge by Choice, A.P.P.L.E., etc)
- Valid drivers license
- Leadership ability and teamwork oriented
- Possess a variety of skills and camping experience
- A commitment to working with a diverse staff and camper population for the fulfillment of YMCA goals