



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

McGaw YMCA In Evanston Camp Echo Job Description

TITLE: Kitchen Staff
REPORTS TO: Head Cook, Second Cook, Assistant Cooks
SUPERVISES: None

SPECIFIC DUTIES

- Assists with meal preparation, serving, and cleanup.
- Helps operate the dishwashing machine in a safe and efficient manner.
- Ensures proper storage of food stuffs.
- Helps maintain a safe and clean kitchen and dining hall.
- Helps track kitchen inventory throughout session.
- Abides by all Michigan state health and sanitation regulations.
- Participate in camp activities with campers as time allows, given kitchen responsibilities.
- Reports maintenance needs to the Property Manager.

RESTRICTIONS

- If under 18 and still in HS, may not clean the slicing machine, or anything else prohibited under work permits.

ADDITIONAL DUTIES

- Maintains the cleanliness of the living space to which he or she is assigned.
- Models, teaches, and upholds the Camp Echo Code of Conduct and protects the well-being of all campers.
- Aids in the development and education of LITs and CITs
- Cares for and maintains equipment, supplies and property of camp
- Shares responsibility of staffing layovers with other staff members
- Shares responsibility of staffing bus duty with other staff members
- Maintains positive relationships with campers, parents and other staff
- Encourages physical, emotional and spiritual growth and positive character development in all campers
- Works to increase his or her own cultural competence and helps to create an environment that values diversity
- Prepared to do anything else deemed necessary by the Camp Director.

QUALIFICATIONS

- Finished 3 or 4 years of high school -- age 16 or older -- under 18 and still in HS requires Michigan "work permit"
- Certified in CPR, First Aid and preferably Lifeguard
- Leadership ability and teamwork oriented
- Possess a variety of skills and camping experience
- A commitment to working with a diverse staff and camper population for the fulfillment of YMCA goals