



## **McGaw YMCA In Evanston Camp Echo Job Description**

**TITLE:** Senior Maintenance Staff  
**REPORTS TO:** Property Manager  
**SUPERVISES:** None

### **SPECIFIC DUTIES**

- Assists with repair or upgrade of buildings, areas, or equipment.
- Assists with garbage collection and disposal.
- Assists with implementation of the camp-wide recycling program.
- Assists with sanitization of bath houses.
- Assists with cleaning of the Dining Room floor and windows.
- Assists with the repair of screens in the doors and windows of all buildings.
- Reports any damage of tools, equipment or buildings immediately to the Property Manager.
- Works in an appropriate program area during Twilight Fun.
- If assigned a camp vehicle, drives with care and obeys posted speed limits in camp.
- May be assigned to substitute for an SC when they are on their night off.

### **ADDITIONAL DUTIES**

- Maintains the cleanliness of the living space to which he or she is assigned.
- Models, teaches, and upholds the Camp Echo Code of Conduct and protects the well-being of all campers.
- Plans and coordinates, with other staff, evening programs and Olympics
- Aids in the development and education of LITs and CITs
- Cares for and maintains equipment, supplies and property of camp
- Shares responsibility of staffing layovers with other staff members
- Shares responsibility of staffing bus duty with other staff members
- Maintains positive relationships with campers, parents and other staff
- Encourages physical, emotional and spiritual growth and positive character development in all campers
- Works to increase his or her own cultural competence and helps to create an environment that values diversity
- Prepared to do anything else deemed necessary by the Camp Director.

### **QUALIFICATIONS**

- Age 19 or older (at least one year out of high school)
- Certified in CPR, First Aid and preferably Lifeguard
- Leadership ability and teamwork oriented
- Possess a variety of skills and camping experience
- A commitment to working with a diverse staff and camper population for the fulfillment of YMCA goals