



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## McGaw YMCA In Evanston Camp Echo Job Description

**TITLE:** TYC Counselor  
**REPORTS TO:** On-Site Teen Coordinator  
**SUPERVISES:** None

### SPECIFIC DUTIES

- Responsible for the direction, leadership, safety, and well-being of 7-11 campers.
- As an experienced counselor, follows all suggestions and guidelines in the Senior Counselor job description.
- Together with the other TYC Counselors ...
  - Works with the campers to figure out their ideas of what they would like to do
  - Makes sure the mornings are scheduled with 3-4 activities that meet the needs of all types of campers.
  - Plans challenging group activities for the afternoon.
  - Takes the TYC'ers on a field trip, to Craig's Cruisers mid-week.
  - Plans "TYC Only" evening programs.
  - Understands that teens within Main Camp need appropriate challenges and supervision.
- Works with the other Teen Camp Staff to plan "all teen" evening programs and gatherings.
- Works with the Experiential Learning Coordinator to facilitate appropriate group-building exercises.
- Works with the On-Site Teen Coordinator to schedule time in Main Camp activity areas for Cabin Group time.
- At the end of each session, submits parent letters to the On-Site Teen Coordinator.
- Reports maintenance needs to the Property Manager.
- Responsible for creating or updating a program notebook on the TYC Program.

### ADDITIONAL DUTIES

- Maintains the cleanliness of the living space to which he or she is assigned.
- Attends vehicle safety sessions with the Property Manager prior to driving any camp vehicle, if 21 or older.
- Serves as a mentor to younger staff in general; specific assignments may also be made by your supervisors.
- Models, teaches, and upholds the Camp Echo Code of Conduct and protects the well-being of all campers.
- Cares for and maintains equipment, supplies and property of camp
- Maintains positive relationships with campers, parents and other staff
- Encourages physical, emotional and spiritual growth and positive character development in all campers
- Works to increase his or her own cultural competence and helps to create an environment that values diversity
- Prepared to do anything else deemed necessary by the Camp Director.

### QUALIFICATIONS

- Age 20 or older
- Certified in CPR, First Aid, and Lifeguard; Wilderness First Aid or higher preferred
- Valid driver's license and clean driving record if 21 or older
- Experience with teens in a camp or school setting
- Leadership ability and teamwork oriented
- Possess a variety of skills and camping experience
- A commitment to working with a diverse staff and camper population for the fulfillment of YMCA goals