

# McGaw YMCA Camp Echo Staff Application Summer 2010

Name (Last, First M): \_\_\_\_\_ SS # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_ Year in School *now* (if student): \_\_\_\_\_

Cell Phone \_\_\_\_\_ Emergency Name & Phone \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

always at this address or  dates \_\_\_\_\_ Land Line Phone for this address \_\_\_\_\_

College/Alt Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

always at this address or  dates \_\_\_\_\_ Land Line Phone for this address \_\_\_\_\_

Have you ever been convicted of a crime?  no  yes

If yes, please explain: \_\_\_\_\_

*Conviction will not necessarily be a bar to employment; it depends on the position for which you are applying.*

## Education. Provide information as appropriate.

High School: \_\_\_\_\_ City, State \_\_\_\_\_ Year Graduated or Will Graduate: \_\_\_\_\_

College: \_\_\_\_\_ Major(s) \_\_\_\_\_ Year Graduated or Will Graduate: \_\_\_\_\_

Grad School: \_\_\_\_\_ Degree(s) \_\_\_\_\_ Year Graduated or Will Graduate: \_\_\_\_\_

## Summer Job, Camp, School, or Travel. Briefly describe what you did each summer for the past three years.

2009: \_\_\_\_\_

2008: \_\_\_\_\_

2007: \_\_\_\_\_

I was an **Echo** LIT or Tripper entering sophomore year  I was an **Echo** CIT or Tripper entering junior year

I have worked at **Echo** as a paid staff member, intern, or volunteer for a combined total of at least 8 weeks

This will be my 5th or more summer on the Camp Echo staff (list years here: \_\_\_\_\_)

## Employment. Provide information as appropriate.

Have you ever worked at the McGaw YMCA or McGaw Y Child Care Center? \_\_\_\_\_ If yes, when? \_\_\_\_\_

If you've worked **at a camp other than Camp Echo** in the past five years, provide most recent information:

Camp: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Director's Name and Phone or E-mail: \_\_\_\_\_

Provide information on your **most recent (or current) full-time or part-time job other than Camp Echo:**

Business: \_\_\_\_\_ Dates Employed: \_\_\_\_\_

Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Supervisor's Name and Phone or E-mail: \_\_\_\_\_

## Certifications. Attach photocopies of your cards (*not necessary if you know they are already on file at Echo*)

**[C]** if it's current thru 8/10 **[E]** if it will expire before 8/10 and you need to renew **[P]** if you plan to get it new

CPR  First Aid *CPR and First Aid are **required** for all staff. LG preferred. Trip guides need LG & WFR.*

LG  LGI  WSI  WFA  WAFA  WFR  EMT circle: **B P W**  RN  Other: \_\_\_\_\_

## Public references: On which social networking websites, if any, do you have a personal profile or group page?

Facebook circle: public or private  MySpace circle: public or private  Other (\_\_\_\_\_)  None

I certify that all information on this application is true, and I hereby authorize verification of any or all. I am familiar with the general characteristics of Camp Echo, the programs offered, and the campers who will attend (see [www.ymcacampecho.org](http://www.ymcacampecho.org)).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Birthdate (if under 21): \_\_\_\_\_

*Any misrepresentation or omission may be grounds for discharge whenever discovered. Employment with the McGaw YMCA and Camp Echo is on an at-will basis. Employees may resign, or be terminated, at any time.*

**Personal references. Three required** — from people who know you and your work habits — **not family members.**

**Returning Camp Echo staff members who have three references on file with the Director may skip this step.**

*All others: Download or request three Camp Echo Reference Forms. To whom do you plan to give them?*

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

*Application Continues on Back*

Echo Application 2010 (page 2) for: Name (Last, First M): \_\_\_\_\_

**Skills.** Enter 1 for strong (teaching) ability; 2 for avid participation; 3 for some knowledge. Leave others blank. *This information is used both during the hiring process, and also to help make area assignments during camp.*

- Swimming  Sailing  Skiing  Canoes  Bikes  Archery  Horses  Arts & Crafts  Ropes
- Drama  Music  Dance  Nature  Fishing  Sports  Photography  Computers  Climbing

**Position(s) Applying For.** [X] as many as apply, in as many categories as appropriate. Note deadlines.

*Leadership Staff application deadline December 1, 2009. Contact Program Manager if applying after that date.*

- Main Camp Director  Program Coordinator  LEADERS Coordinator  Wrangler  Aquatic Director
- Teen Camp Director  Teen Adv. Coord  Exp. Learning Coord  CIT Director  LIT Director
- Leadership Staff, Area Head of:  Sailing  Water Skiing  Biking  Arts & Crafts  Other \_\_\_\_\_

*Trip Staff application deadline January 1, 2010. Contact Program Manager if applying after that date.*

- Trip Guide (age 21+) [Trip Guides may work one or more sessions in a teen program or a main camp cabin]

*Main Camp Staff application deadline February 1, 2010. Contact Program Manager if applying after that date.*

- AC (3 or 4 yrs HS) what 2 areas?  cabin  kitchen  maintenance/trading post  barn  child care
- SC (Senior Counselor) cabin counselor (must be 18 years old or older and at least 1 year out of high school)
- Returning SC ... and  Area Head of: \_\_\_\_\_ ... and also interested in  Voyagers  Explorers

*Senior Support Staff application deadline Feb 1, 2010. Contact Program Manager if applying after that date.*

- Dining Room Steward  Maintenance  Barn  Photo/Computer Lab  TP Manager  Town Run
- Health Officer  Head Cook  Cook  Head Counselor or Social Worker  Business Assistant
- OED/Family Camp Staff (May)  Family Camp Staff (August)  OED/Family Camp Staff (September)

**Staff Training for 2010.** Read, and check "Works for me!" or "Nope, my problem is: \_\_\_\_\_" below.

**HS Juniors & Seniors** have AC Training at the YMCA in Evanston on Sat May 22 **or** Sun May 23 (attend one)

**Trip Staff** start Mon May 31; **College-age staff new to Echo** start Tue June 1; **Returning staff** start Fri June 4

**HS Seniors** are expected to carpool and arrive at Camp Echo for training starting Mon mid-afternoon June 7

**HS Juniors** are expected to attend staff training June 10-12 ... a chartered bus will take you from/to Evanston

- Works for me!  Nope, my problem is: \_\_\_\_\_

**T-Shirt Size for Staff Shirt:** \_\_\_\_ **I'll have a personal vehicle (car) at camp:**  Yes  Maybe  No

**Availability.** [X] as many as apply. *Note: ACs may be offered fewer sessions than applied for.*

- I can work the pre-season. The earliest date I can work a full day at Echo is May \_\_\_\_ (we start May 15)
- I can work Memorial Day Weekend Family Camp (May 28-31)
- I can work Session 1 (7 days), June 12-18 (If not, why not? \_\_\_\_\_)
- I can work Session 2 (13 days), June 19-July 1 (If not, why not? \_\_\_\_\_)
- I can work Session 3 (14 days), July 3-16 (If not, why not? \_\_\_\_\_)
- I can work Session 4 (13 days), July 18-30 (If not, why not? \_\_\_\_\_)
- I can work Session 5 (13 days), Aug 1-13 (If not, why not? \_\_\_\_\_)

The Closing Staff Banquet and Closing Staff Campfire is on the evening of Friday August 13.

- I can work Family Camp  Week 1, August 15-21  Week 2, August 22-28  Sept 3-6
- I can work the post-season for as long as you need me in September, but I have to leave by \_\_\_\_\_

**Camp Echo welcomes volunteer staff. For which category are you applying?**  paid staff  volunteer

**Essays.** Optional for returning staff unless you want to plead your case for a new or competitive position.

Attach a separate sheet (word processed or hand written, doesn't matter) and answer these three questions:

1. We're looking for staff who like children and don't mind hard work. *Why do you want to work at camp?*
2. Some positions at camp require special skills. *Why do you want the position for which you are applying?*
3. There are many qualified people who apply for camp jobs. *What is it that sets you apart from the others?*

- I would like to request training funds (not for required certs). (all-summer staff only; send separate proposal)

**Mail, Fax, or Email as a JPEG scan attachment to:**

**Attn: Meredith Stevens,** Camp Echo Program Manager <merediths@mcgawymca.org>

Before May 14, 2010: McGaw YMCA, 1000 Grove Street, Evanston IL, 60201 Fax: 847-475-7959

On or after May 14, 2010: Camp Echo, 3782 S. Triangle Trail, Fremont MI, 49412 Fax: 231-924-0061